

Manager – Community Day Services Program

Since 1961, The Association for Individual Development (AID) has served individuals with developmental, intellectual, physical and/or mental health challenges, those who have suffered a trauma, and those at risk. As a non-profit organization, our mission is to empower people with physical, developmental, intellectual, and mental health challenges to enjoy lives of dignity and purpose. We are looking for a Manager – Community Day Services Program who exemplifies that mission, and who wants to make a difference in the lives of their patients. Are you the right fit?

What will you be doing?

- Managing day-to-day operations of the community day services program
- Assuring compliance with all applicable DHS, DPH, CARF, local rules and standards, and agency policies and procedures
- Supervising assigned employees and volunteers
- Providing staff and clients with a team-oriented, positive, professional, and safe environment to learn and work
- Functioning as the QIDP for your assigned caseload
- Developing and implementing programs to maximize clients' work and daily living skills, health, promotion, and inclusion in the community

What will you bring to the table?

- A bachelor's degree in a human services field (required)
- A master's degree in a humans services field (preferred)
- Ability to meet qualifications as a QIDP
- Ability to attend and pass DHS-mandated QIDP training within six months of hire
- Two years of experience working in the field of developmental disabilities
- Supervisory experience

What will we bring to the table?

- Tuition reimbursement
- Health, dental, and vision insurance
- Employer-paid life insurance plan
- Employer-paid short-term and long-term disability plan
- Holiday pay
- Paid time off
- Retirement plan
- Employer-paid critical illness plan

What are the other requirements?

- Navigation of stairs
- Ability to lift up to 50 lbs.
- Maintaining required certifications and other relevant trainings
- The use of your personal vehicle or agency vehicles to transport clients

If we seem like a good fit, consider joining our growing team of compassionate, hardworking, and caring individuals, and start your path toward a fulfilling career that you can be proud of.